



## **TOWN OF HUNTS POINT**

### **PLANNING COMMISSION MEETING MINUTES**

**Monday  
February 27, 2017  
6:00 P.M.**

#### **CALL TO ORDER**

Planning Commission Chair John Torode called the meeting to order at 6:00 p.m.

#### *Commission Members Present:*

John Torode, Chair  
Henry Frantz  
Kellie Schneider  
Bruce Swenson  
Rod Olson  
Annie Ottesen

#### *Commission Members Absent:*

Henrik Nielsen – excused

#### *Staff Present:*

Addie Tych, Deputy Clerk Treasurer  
Joe Sabey, Mayor  
Mona Green, Town Planner  
Stacia Schroeder, Town Engineer

#### *Public Attendees:*

Dan Temkin, resident & Beautification Committee Chair

#### **APPROVAL OF MINUTES**

**MOTION:** Approve the minutes of the Planning Commission meeting of January 30th, 2017 as presented. Moved by Frantz, seconded by Swenson.

Passed 6-0-0

**MOTION CARRIED**

**PUBLIC HEARING: HUNTS POINT MUNICIPAL CODE: RIGHT-OF-WAY USE – FOR RECOMMENDATION**

As a result of a recent agreement with Century Link allowing them to lease space in the Town's conduit along Hunts Point Road, town staff reviewed and updated sections of the Town's Municipal Code in an effort to streamline the process for permitting work on the Town's rights-of-way. At the January Planning Commission meeting, Commissioners were presented with a red-line version of those proposed revisions. Dan Temkin (Beautification Committee Chair) was also in attendance and asked that the Commissioners consider several additional revisions that relate to maintaining or improving the appearance of the public rights-of-way. After some discussion, Commissioners made a motion to hold a public hearing at their February meeting to further discuss both sets of revisions. Town Attorney David Linehan has reviewed the suggestions submitted by the Beautification Committee and redrafted them into a new redline version.

Speaking on behalf of the Beautification Committee, Dan Temkin asked that the Commissioners recommend the new presented revisions to the Council. He emphasized that the proposed changes are in line with the goals of the Beautification Committee's upcoming project and will enhance the overall look of the Town.

Commissioners discussed and concluded that the revised section 12.10.030 allowing for herbaceous evergreen ground covers was too broad in what it allowed, presented safety concerns for pedestrian use of the ROW, might be less well maintained by adjacent owners, and doesn't fit with the purpose of the ROW as stated in the municipal code.

PLANNING COMMISSION CHAIRMAN TORODE OPENS PUBLIC HEARING AT 6:31PM
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*No public comment*

PLANNING COMMISSION CHAIRMAN TORODE CLOSES PUBLIC HEARING AT 6:32PM
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**MOTION:** Recommend that the Council approve a revised version of the code to exclude herbaceous evergreen ground covers as a permitted material in the right of way. Moved by Frantz, seconded by Schneider.

Passed 6-0-0

**MOTION CARRIED**

**HUNTS POINT BLOCK WATCH AND EMERGENCY PREPAREDNESS PROGRAM UPDATES – FOR DISCUSSION**

Parts of the Town's current Emergency Plan have become outdated. Bruce Swenson has volunteered to take on a bulk of the review, but the Commission still needs to decide what they hope to accomplish and by when. The Commissioners discussed and reviewed the current zone captain roster. Before the next Planning Commission meeting, town staff will reach out to the current captains to verify the information listed is current.

**ADJOURNMENT**

**MOTION:** Move to adjourn the meeting at 7:12 pm. Moved by Ottesen, seconded by Frantz.

Passed 6-0-0

**MOTION CARRIED**

Respectfully submitted,

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Addie Tych, Deputy Clerk/Treasurer